



JCHS Alumni & Community Foundation

Minutes of the Saturday, July 19, 2014 Meeting
James Campbell Company Executive Offices

ATTENDANCE:

Board Members:

Tesha Malama
Melvon Ahlo-Pinera
Jo Ann Kaneshiro
Kerry Bise
Tami Carlos
Kurt Fevella
Nani Gaui
Teresa Gonsalves
Dale Newcomb
Liz Santa Ana

Members:

Tom Clements
Frelynn Kahalehili
Rogan Kahalehili
John Leae
Rocky Tupuola

Absent:

Sugar Alfafara-Pires-Excused
Roxanne Costa-Excused
Mitchell Tynanes-Excused
Leslie Griffin
Principal Naomi Takamori

RECORDER: Jo Ann Kaneshiro

CALL TO ORDER:

The meeting was called to order at 8:07 a.m.

**INTRODUCTIONS AND
ALMA MATER:**

Introductions were made around the table of those present (see above) and our Alma Mater was recited.

MINUTES:

Meeting Date: July 19, 2014
Moted for approval: Teresa Gonsalves
Seconded: Liz Santa Ana

DIRECTORS & OFFICERS

We received a letter of resignation from Taetuli Tafai for his resignation as Board member and officer, Vice President. He will continue to be a member of the Foundation.

With Tuli's resignation, that leaves us with 13 directors and one vacant VP officer.

With this month's agenda announcing Nominations, Election of Officers and Directors, and Terms, Teresa received 2 inquiries for directors, Tesha received 2 resumes for directors for official submittal for vote, Alan Kodama ('82) and Rogan Kahalehili ('84). **Tesha proposed in favor to add Alan Kodama and Rogan Kahalehili to directorship. Tami motioned for approval; Nani seconded.**

At this time, Tom Clements submitted his request for directorship with resume to follow. **Tesha proposed in favor to add Tom Clements to directorship with resume to follow. Liz motioned for approval; Melvon seconded.**

With the directors present and new directors, Tesha reviewed sections of the Bylaws, i.e., Board section and renewals. With this, **Tesha motioned in favor for all standing directors present to re-up for an additional year for directorship. Liz motioned for approval; Melvon seconded. Vote: All in favor, no opposed.**

Tesha continued her review of the Bylaws, Officers section and our current, President (Tesha), Vice President (Sugar), Secretary (Jo Ann), Treasurer (Melvon) and the one vacancy of Vice President. With this, **Teresa motioned for the current officers remain as officers for an additional year; Kurt seconded. Vote: All in favor, no opposed.**

Dale nominated and motioned for approval, Alan Kodama as new Vice President; Nani seconded. Vote: All in favor, no opposed.

With the re-ups of directors and officers, new directors, and officer, Tesha suggested all review the Bylaws. Tesha continued review of the Bylaws and the Standard of Conduct section.

ACTION:

- 1. Teresa to follow up with prospective directors for official submittal of their resumes.**
- 2. Tom Clements to follow up with resume for official submittal for director.**
- 3. Tesha to provide Conflict of Interest Transaction forms to be signed by all directors and officers for 2014-2015.**
- 4. All Directors and Officers need to renew their membership.**

FINANCIAL REPORT:

Treasurer reported the following as of 7/31/2014:

FHB Checking:	\$4,165.23
PayPal Account:	\$181.89
Motioned for approval:	Liz Santa Ana
Seconded:	Teresa Gonsalves

We hope to recoup the \$1,300 spent on the deposits for the golf tournament to date.

Tesha discussed updating the checking account signature card to include 2 more signatures other than the President and Treasurer. **Tesha proposed motioned for approval to add Jo Ann Kaneshiro and Teresa proposed motion for approval to add Tami Carlos as new signatories to the checking account signature cards.**

Motioned for approval: Teresa Gonsalves

Seconded: Liz Santa Ana

All Board members voted and all were in favor of the new.

ACTION:

- 1. Need to file minutes with nomination of adding 2 new signatures.**
- 2. Need to update Articles of Incorporation on signing authority to include new signatories.**

COMMITTEE REPORTS:

MEMBERSHIP:

The Membership committee met on Thursday, July 10. Jo Ann Kaneshiro reported the following:

New Membership: As of July 19:

New Members: 6 David Alcos ('87 – Lifetime), Elen Rabanal ('86), Emy Keola ('85), Esther Ines ('83), Elizabeth Mahoe ('79), and Liz Santa Ana ('77)

Renewal Members: 12 Frelynn Kahalehili, Melvon, Sugar Alfafara-Pires, Bronson Pires, Bishop Pires, Nani Gaii, Epe Manu, and the Gaii family (Poyer, Sis, Lexi and Alika), Kurt Fevella, and Melvon.

Total Members to Date: 117

Quickbooks Intuit Accounting Software:

115 members have been inputted into our new Quickbooks accounting software and renewal letters have been sent out.

ACTION: Follow up letters to be sent out.

Membership Strategies:

Membership Bios "Why I am a Member"

Teresa proposed the membership committee members' write their bios with picture and personal testimony on "why I am a Foundation member". We would like to feature these member testimonies on our website and Facebook page as part of our social media campaign to promote membership. All other members are invited to write their bios. **Please submit a picture, short caption/bio, and year grad, and ask people to join Foundation.**

ACTION: Tesha volunteered to be the first to write her bio and personal testimony.

Foundation shirts:

Tesha reported that the Membership/Scholarship/Fundraising committee decided on a Black polo shirt with logo from American T-shirt Company. A discussion went around the room whether to have “paws” going down the front of the shirt below the logo. A unanimous vote decided on “no” paws. Shirt cost will be member cost.

ACTION: Tesha to bring sample design with logo and paws and with logo only to the next meeting.

SCHOLARSHIP:

Nothing to report. The 2015 budget will be reported as we get more membership renewals from our July 1 renewals and after the golf tournament on August 29.

ACTION: Teresa to do 2014 scholarship summary to include scholarship process and recipient.

Alfredo D. Lagaso
Scholarship:

Liz Santa Ana reported that she spoke with Nadine Lagaso and it was decided that she will contact Liz and Tesha after her grieving period where a meeting will be set up to discuss legacy scholarship, guidelines and criteria.

ACTION: Liz/Tesha to follow up the Nadine to set up meeting.

SPORTS & FITNESS
COMPLEX:

Coaches Meeting:

The list of coaches and their email address are still pending. Upon receipt, a meeting will be set up to discuss sports complex.

ACTION:

- 1. Tesha to follow up on coaches list.**
- 2. Melvon to follow up with Mona Mata on list.**

CIP Project:

Tesha is working on finalizing the “punch list” (scope of work) that needs to be included with McDermott’s proposal for the \$5 million CIP project by August 31 for his 2015 Legislation priority list.

ACTION:

- 1. Tesha to prepare punch list for next month’s agenda for review.**
- 2. Tesha to complete/forward punch list to McDermott by August 31.**

Capital Campaign
Champion:

Tesha and Melvon attended a meeting with area developers (DR Horton, Hunt Group, Gentry, Haseko and Avalon Development) to strategies to secure capital funding for sports complex and golf tournament. A suggestion was made to look into working with a “Capital Campaign Champion” and suggested to meet with Richard Dahl of James Campbell Company and Wendy Crabb, of James & Abigail Campbell Family Foundation, for potentially becoming our “champions”.

Principal Takamori:

Tesha had a meeting with Principal Takamori on the campaign for the sports complex. The following topics were discussed:

1. Cost of parking; process of parking; transparency
2. Budget for sports program
3. Commended Kurt Fevella for his work in the community
4. Takamori’s retirement at end of year; successor
5. Suggestions for working with new principal

Tesha also had a discussion with AD Delos Reyes with respect to a prospective cheerleading coach as the position is vacant at this time. AD Delos Reyes received inquiry from a cheer coach with Aloha Cheer Academy and will forward his resume. Teresa, Rocky, and Tesha met with Anna Kay ('83) at a cheer practice to help out.

FUNDRAISING:

Homecoming:

Rocky reported that at the Homecoming committee meeting on Thursday, July 10, the following was discussed:

1. No tailgate party at Ilima cafeteria.
2. No outside bleachers at South end zone – not fit.

Rocky proposed a motion for approval for the following:

1. \$500 budget for startup, i.e, flyers, tickets, misc.
2. Proposed VIP seating same as last year; AD Delos Reyes to reserve North end zone.
3. Security
4. Food – hot dog, chips and water
 - a. Proposed to AD Delos Reyes to pass out early at entry gate and in stands, members will still patronize concession.
5. Design of t-shirt – proposed several designs with suggested slogan.
 - a. Proposed orange color shirts
6. Proposed autonomy for planning, meetings and t-shirt design
 - a. Set agenda; set dates/times
 - b. Ability to make own decisions

A vote was made for the motion: All in favor; no abstentions.

ACTION: Forward suggested slogan for t-shirt to Nani as soon as possible. Email admin@jchsalumni.org.

The Homecoming Event committee meets every Monday at 7:00 p.m. at Burger King Ewa Beach. Anyone interested in participating on the committee, please contact Rocky Tupuola at rocky96792@yahoo.com or call her at 330-2798.

JCHS Football Program
Golf Tournament:

Tesha gave the update on the golf tournament to be held on Friday, August 29, 2014 at Hawaii Prince Golf Course.

Tesha asked for volunteers to work the tournament.

Extra golf tournament materials were passed out to the members for prospective teams and/or sponsorship. There were 250 packets (letter, flyer and registration) that was mailed to the Kapolei and Ewa Beach businesses. The business database is being built off the mailing list.

Update of teams, 39 to date, still 12-15 teams available.

ACTION:

- 1. Tesha to set up meeting with David Alcos for update on golf tournament.**
- 2. Jo Ann to email blast for volunteers for golf tournament.**
- 3. Frelynn to provide bags for “swag” donation items.**

The Golf Tournament committee will meet on Monday, August 20 and Wednesday, August 26 at 7:00 p.m. at Burger King Ewa Beach. Anyone interested in participating on the committee, please contact Tesha Malama at tesha96706@yahoo.com or call her at 372-3562.

NEW BUSINESS:

Kurt announced upcoming event: “Malama Kulana”, Sunday, August 3 from 10a to 4p at Pohakea Elementary School for the 9 displaced families of the recent fire. For more information, contact Kurt Fevella. Sponsored by the Ewa Beach Lions Club.

Reminders:

ACTION: Members, please sign up for “Remind” to receive reminders of upcoming meetings/events via text messaging. Please check your email for “REMIND”.

The “REMIND” text messaging service is a ONE-WAY SMS/text service. No one in the group can reply to the message.

NEXT MEETING:

Saturday, August 16, 2014, 8:00 a.m. at JC Executive Offices.

ADJOURNED:

The meeting adjourned at 9:40 a.m.