



Alumni & Community **FOUNDATION**

Minutes of the Saturday, November 19, 2016 Meeting
DHHL/HCDA Offices
91-5420 Kapolei Parkway, Kapolei, Hawaii

ATTENDANCE:

Board Members:

Tesha Malama-President
Melvon Ahlo-Pinera
Tami Carlos-Excused
Teresa Gonsalves
Rogan Kahalehili
Jo Ann Kaneshiro

Rochelle Lorezco
Roxanne Malama-Tupuola

Guest:

Amanda Cox

Board Members Absent:

Sugar Alfafara-Pires-Excused
Kerry Bise-Excused
Tom Clements-Excused
Roxanne Costa-Excused

Kurt Fevella-Excused
Nani Gaui-Excused
Alan Kodama-Excused
Liz Santa Ana-Excused
Mitchell Tynanes-Excused
Dale Newcomb
Principal Jon Henry Lee

Members:

Frelynn Kahalehili
Brandon Lorezco

RECORDER: Jo Ann Kaneshiro

CALL TO ORDER: The meeting was called to order at 8:08 a.m.

INTRODUCTIONS: Introductions were made around the table of those present (see above).

Guest Speaker, Amanda Cox, Honolulu Museum of Contemporary Pop

MINUTES: Meeting Date: October 15, 2016
Motioned for approval: Melvon Ahlo-Pinera
Seconded: Teresa Gonsalves

FINANCIAL REPORT: Tesha Malama reported the following as of 11/19/2016
FHB Checking: \$35,164.11
PayPal Account: \$154.25
Motioned for approval subject to audit: Tami Carlos
Seconded: Roxanne Malama-Tupuola

NEW BUSINESS: Guest speaker, Amanda Cox, of the Honolulu Museum of Contemporary Pop introduced herself and to share the Honolulu Museum’s mission. The Honolulu Museum of Contemporary Pop is a subsidiary of the Hawaii National Music Foundation of the Pacific. The Foundation is a 501(c)3 organization, founded by its President Kirk Thompson, an original member of the group Kalapana, to educate our youth and adults of Hawaii on the business of the music industry, in and out of the studio. Amanda’s purpose was to share with our members their program, to ask our help in spreading the word of their mission,

and possibly providing connections with the school and our community leaders. She invited us to attend their upcoming fundraiser concert on November 26, to help raise awareness and funding for their program.

CIP Committee

At our previous meeting, we discussed the formation of a CIP Committee to meet with VP Greenland to discuss school improvements. Mitchell Tynanes and Rogan Kahalehili volunteered to participate on the committee on behalf of the Foundation.

ACTION: Follow up on setting date for committee meeting.

Potential 2017 Budget Items

The 2016 budget items and expenses were discussed as to what will be proposed for the 2017 budget at our next meeting:

	Current	Proposed 2017 Budget
Scholarship	\$3,000	\$3,500
Golf Tournament	\$2,000	\$3,000
Homecoming	\$500	\$500
Parade of Champions	\$500	
Project Grad	\$500	\$500
Insurance	\$1,500	\$2,000
Softball	\$800	
School related		\$500

OLD BUSINESS:

Branding/Logo Policy

Deferred to next meeting.

Foundation Support Request

Rogan drafted the “Request for Financial Support” policy for review and comments (see attached). The following are the suggested comments to amend the draft policy for final approval:

1. Requestor/Organization must be a Foundation member in good standing
2. Must provide 2 contacts
3. Attach application/fee \$10 (membership form)
4. Need to provide date funds needed to determine Agenda action
5. Depending on time frame, will need to go into Executive session for approval
6. Upon approval, check will be delivered within 7 business days

After discussion of the above, Teresa motioned for approval of the policy with the above amendments; Melvon seconded.

ACTION: Jo Ann to revise draft policy with the approved changes to send to Rogan for review.

COMMITTEE REPORTS

MEMBERSHIP: Meeting date: Tuesday, November 1, 2016
Place: Teresa's house
Attended: Jo Ann, Tesha, Teresa, Tami, Sugar, and Frelynn

To date, there are 12 seniors who have made membership donations, possibly for the 2017 scholarship program.

Teresa reported that she met with Lourdes Tupper, 2017 Project Grad committee member. Lourdes presented a wish list of items that Project Grad is seeking funding for. Teresa discussed the opportunity for Project Grad to do a membership drive that could benefit the group \$2.50 per new member (an amount which was previously discussed and agreed to by the Membership Committee). After discussion, Membership committee proposes a budget of up to \$500 to donate to Project Grad for their efforts in undertaking a membership drive with the benefit of new members for the Foundation. The proposed \$500 will be included for review and approval in the Proposed 2017 Budget at the January 2017 meeting.

SCHOLARSHIP: Meeting date: Tuesday, November 1, 2016
Place: Teresa's house
Attended: Jo Ann, Tesha, Teresa, Tami, Sugar, and Frelynn

The 2017 Scholarship program successfully launched on November 1, 2016 and will close on March 1, 2017. Roxanne Costa will be included in the interview process as a panelist and Liz Santa Ana with the essay review process. The Lagaso family will review their own essays and interviews. Frelynn offered the State Farm offices to hold interviews.

2017 GOLF TOURNAMENT: Coach Laurie Hagino submitted additional invoices for payment that would be applied to the balance of their 2015 golf tournament benefit. This additional payment generated a deficit of -\$175.30. At a 2016 GT committee meeting, the committee decided that the school golf team would benefit an additional \$500 for their work and support of the 2016 tournament. With the additional funds and the negative balance, their current remaining balance is \$324.70. After discussion, Melvon proposed that a letter be drafted to Coach Hagino to close out the 2016 balance as soon as possible; all were in favor.

ACTION: Jo Ann to draft letter for Tesha's and Melvon's review.

REMINDERS:
Shop for Education: When shopping at Foodland or Times Supermarket to designate your shopping to: "James Campbell High School"

**Foodland's "Shop for Higher Education"
Times Supermarket's Shop & Score**

"Remind" Text Messages: Send to: 81010
Text this message: "@jchsalumni"

The "REMIND" text messaging service is a ONE-WAY SMS/text service. No one in the group can reply to the message.

ACTION: Please sign up for “Remind” text messaging.

Facebook Page
“Like”:

ACTION: Please “Like” us on Facebook at “JCHS Alumni & Community Foundation”.

Also, please “Share” our posts on your own personal Facebook pages so that we can spread the Foundation’s mission.

NEXT MEETING:

Date: Saturday, January 21, 2017, 8:00 a.m.
DCCA/HCDA Building in Kapolei

The Foundation will break in December for the holiday season.

ADJOURNED:

The meeting adjourned at 9:40 a.m.