



# *Alumni & Community* **FOUNDATION**

Minutes of the Saturday, August 20, 2016 Meeting  
Kapolei Golf Course

**ATTENDANCE:**

**Board Members:**

Tesha Malama-President  
Sugar Alfafara-Pires-VP  
Kerry Bise  
Tom Clements  
Roxanne Costa  
Nani Gau  
Teresa Gonsalves

Rogan Kahalehili  
Jo Ann Kaneshiro  
Liz Santa Ana

**Members:**

Frelynn Kahalehili  
Michael Kaneshiro  
Brandon Lorezco

**Board Members Absent:**

Melvon Ahlo-Pinera-Excused  
Tami Carlos-Excused  
Kurt Fevella-Excused  
Alan Kodama-Excused  
Mitchell Tynanes-Excused  
Dale Newcomb  
Principal Jon Henry Lee

**RECORDER:** Jo Ann Kaneshiro

**CALL TO ORDER:** The meeting was called to order at 8:02 a.m.

**INTRODUCTIONS:** Introductions were made around the table of those present (see above).

**MINUTES:** Meeting Date: July 16, 2016  
Motioned for approval: Nani Gau  
Seconded: Roxanne Costa

**FINANCIAL REPORT:** Tesha Malama reported the following as of 8/20/2016:  
FHB Checking: \$31,973.84  
PayPal Account: \$2,836.00  
Motioned for approval subject to audit: Rogan Kahalehili  
Seconded: Tom Clements

The large increase from last month's balance was due to the golf tournament silent auction. Teresa attempted to make a deposit at FHB but was not able to verify certain information. Melvon will make the deposit at a later date. A recent cashier's check that was deposited for membership was returned as the check had expired. \$20 cash was received for the unpaid check and will be deposited.

Tesha to deposit \$75 set up fee check from Sugar to reimburse Jo Ann for polo shirt order.

**OLD BUSINESS:**

Foundation Shirts: Jo Ann ordered and picked up the logo shirts. The total was \$786.39 which was substantially less than was originally quoted. The difference will be refunded shortly.

During the meeting, Jo Ann distributed the shirts to the Board members. There were a few discrepancies in the order that were resolved and a few additional orders were submitted. For orders/reorders, please contact Jo Ann at admin@jchsalumni.org.

<b>Shirt Size</b>	<b>TOTAL</b>
SM-XL	\$ 21.47
2XL	\$ 23.04
3XL	\$ 24.61
4XL	\$ 26.18
5XL	\$ 36.13
6XL	\$ 38.22

**ACTION: Jo Ann to follow up with Daniel Alvarez to see if he can make the logo smaller to possibly fit on a hat.**

**COMMITTEE REPORTS**

**MEMBERSHIP:** Tesha received in the mail one new membership from Teka Williams of \$10 for Jada Williams.

Nothing to report. The committee met for homecoming only. The draft fundraising membership drive process was deferred to next meeting.

**SCHOLARSHIP:** Teresa reported that the Scholarship Committee will begin ramping up the 2017 scholarship program with a target date of October 2016.

A grant proposal was submitted for the James & Abigail Campbell Family Foundation grant. An acknowledgment letter was received but there was no reference of a follow up. Jo Ann reported that the grant review meeting is on October 1. The grant submitted was for \$25,000 to fund our 2017 scholarship program and our proposed objective is to reduce financial barriers with minority youth.

**2016 GOLF TOURNAMENT:**

Tesha thanked everyone who volunteered for the planning, picking up/delivery donation items, putting the swag bags together, and on the day of the July 29 event. There were 67 volunteers which included the school, cheerleaders and the boys and girls golf teams.

There were a total of 90 golfers. Donors included B. Hayman Golf Turf Equipment, Putnam Investments, Debra Bennett, Gentry Homes, Zippy’s Restaurants, Neuberger Berman, Fun Factory, The Ville Bar & Grill, Yanagi Sushi, Hy’s Steakhouse, Germaine’s Luau, Waialae Country Club, Sandra Yurong, Marvin Silva, Real Estate with Patty Hokama, Vacations Hawaii, Side Street Café, Mr. Ojisan, Kevin Rathbun, The Dunes at Maui Lani, McDonald’s, Morton’s Steakhouse and ADA Bakers, Sydni Hamada and Haseko Development.

The tournament netted over \$15,000, pending additional donations of \$1,000 and \$750. There were over \$50,000 worth of donations, prizes and cash.

Plus: Volunteers, overall having the students involved directly impacted the golfers and made the connection to our fundraising purpose, Hawaii Prince Golf Course venue was

good move back from Coral Creek to Hawaii Prince. The golf course is holding the date for our 2017 tournament. We had chips, beer donated from Paradise Beverage, and fruits from Armstrong Produce.

Delta: Should also have soda and juice, snack packs was late, can we consider something else like waffle dogs or bento packs in lieu of the chips and hotdogs, chaotic at registration table, games table, raffle table and food/snack distribution table, should be spread out in regards to flow, conflicting feedback on donations, every team had a prize but not necessary to give out to all teams, not really silent auction, prizes were not matched with the places i.e., toilet paper for 1<sup>st</sup> place, team up personnel with experience for smoother flow at registration, etc., found some scores inaccurate, should do Peoria, flow of tournament was slow, should have chair as course marshal.

After the tournament, there was a surplus of certain items, i.e., chips, beer. With that, we need to determine a process/policy for use of excess donations. The Foundation's practice is to use all donations made for a particular event be used for the sole purpose of that particular event with the intent to not have a surplus. There are two types of donations: 1) Consumable and/or perishable products – fruits, chips, beer and the like; and 2) Non-Consumable products – gift certificates that may or may not expire, prizes, bags, etc.

There were a few suggestions but it was decided that we need to discuss the matter further at our next meeting.

**ACTION: Board members to email in their suggestions for further discussion at our next meeting.**

**2016  
HOMECOMING:**

Meeting Date: Tuesday, August 9, 2016

Meeting Place: Zippy's Ewa

Attended: Tesha, Jo Ann, Roxanne Costa, Nani, Tami, Roxanne Tupuola

Nani reported that she left a message with Get Nutz for the homecoming shirts but had not heard back from them.

At our August 9 meeting, the homecoming committee decided to pass up on attending the September 3 Kahuku v Campbell game as there were too many conflicts. Tesha discussed that she would draft a letter to Principal Lee proposing to purchase 100 game entry tickets and that the school designate a portion of the bleachers on the visitors side closest to the PE locker rooms as the Alumni section. In addition, the Foundation will commit to donating up to \$200 demonstrating the Foundation's commitment to the school. An email requesting feedback on the draft letter was sent. Teresa mentioned that she wanted to make a few changes to the letter. The goal of the letter is to guarantee an Alumni seating section as there is limited seating due to the designated Alumni seating in the end zone was removed with the renovation of the football field/stadium.

There was a discussion of a possible ethical issue of the \$200 donation. After which, it was determined that we would offer the donation with the basis that Principal Lee has the option to turn it down, therefore, it would not be an ethical issue.

Teresa motioned to approve the proposed letter as is; Liz seconded the motion. 11 in favor; two opposed.

Time is of the essence, the final letter will need to be sent out for approval as soon as possible so that shirts can be ordered, tickets made and begin selling tickets. The approved budget for homecoming is \$500.

**ACTION: 1) Nani to follow up with Get Nutz for homecoming shirts for cost; 2) Tesha to finalize letter and email to Principal Lee.**

**OTHER BUSINESS:**

Facebook Posting

Tesha asked that you “copy” and “paste” Foundation posts from the Foundation Facebook page to your personal page so that Foundation news can be circulated to all our members and supporters.

New Meeting Place

Tesha discussed the needs to find an alternative location for our monthly meetings as Kapolei Golf Course is too noisy. Liz suggested meeting at her church, Calvary Chapel, in Ewa Beach or at her home in Iroquois Point.

**ACTION: Liz to follow up with her Pastor and notify Tesha of the status before the next meeting.**

**REMINDERS:**

Shop for Education:

When shopping at Foodland or Times Supermarket to designate your shopping to: “James Campbell High School”

**Foodland’s “Shop for Higher Education”  
Times Supermarket’s Shop & Score**

“Remind” Text Messages:

Send to: 81010  
Text this message: “@jchsalumni”

The “REMIND” text messaging service is a ONE-WAY SMS/text service. No one in the group can reply to the message.

**ACTION: Please sign up for “Remind” text messaging.**

Facebook Page “Like”:

**ACTION: Please “Like” us on Facebook at “JCHS Alumni & Community Foundation”.**

Also, please “Share” our posts on your own personal Facebook pages so that we can spread the Foundation’s mission.

**NEXT MEETING:**

Date: Saturday, August 20, 2016, 8:00 a.m.  
Meeting place: TBD

**ADJOURNED:**

The meeting adjourned at 9:25 a.m.