



JCHS Alumni & Community Foundation

Minutes of the Saturday, February 22, 2014 Meeting  
James Campbell Company Executive Offices

**ATTENDANCE:**

**Board Members:**

Tesha Malama  
Sugar Alfafara-Pires  
Melvon Ahlo-Pinera  
Jo Ann Kaneshiro  
Tami Carlos  
Nani Gau

Teresa Gonsalves  
Kurt Fevella  
Mitchell Tynanes

**Members:**

Frelynn Kahalehili

**Absent:**

Roxanne Costa-Excused  
Dale Newcomb  
Liz Santa Ana  
Leslie Griffin  
Tuli Tafai  
Principal Naomi Takamori

**RECORDER:** Jo Ann Kaneshiro

**CALL TO ORDER:**

The meeting was called to order at 8:05 a.m.

**INTRODUCTIONS AND  
ALMA MATER:**

Introductions were made around the table. Our guests from the Ewa Beach Community Based Development Organization (EBCBDO) were: Christiane Bolosan-Yee ('92), Vanessa Magalanis ('88), and Kevin Tabungcura ('08).

**MINUTES:**

The minutes of the January 25, 2014 meeting was approved as written. Melvon Ahlo-Pinera motioned for approval; Mitchell Tynanes seconded.

**FINANCIAL REPORT:**

Melvon Ahlo-Pinera gave the financial report:

As of 1/31/14 \$4,380.65 checking

As of 1/31/14 \$1,173.73 PayPal

Teresa Gonsalves motioned to accept the financial report as reported; Sugar Alfafara-Pires seconded the motion.

**NEW BUSINESS:**

Tesha Malama introduced Christiane Bolosan-Yee, JCHS Alumni Class of 1992 and Executive Director and President of the Ewa Beach Community Based Development Organization.

Christiane thanked the Foundation, its Board and General members, for inviting the EBCBDO to speak on the organization's behalf and tell us who the EBCBDO is, what their goals and objectives are, and most especially what programs and opportunities they provide to the Ewa Beach community to accomplish their goals and objectives. Its mission is to help stimulate the economic development of our neighborhood.

Christiane spoke on a few of the EBCBDO's sponsored programs.

Youth Outcomes:

1. Financial wellness education workshop to assist with college readiness and planning partnering with Heartland Institute for Financial Education.
2. Fine arts cultural program during the summer displayed at Kapolei Hale.
3. Education on cyber bullying partnering with the Ewa Beach Boys & Girls Club.
4. Ocean safety and awareness program partnering with Na Kama Kai at Puuloa Beach Park, caring for the Aina as well as the ocean.

Adult Outcomes:

1. Small business training program, partnered with Ewa Beach businesses such as State Farm Insurance Ewa Beach.
2. Scholarship for entrepreneurial program for Ewa Beach businesses to learn skills and strategies to build a solid foundation for success.

Family Outcomes:

1. Financial literacy program partnering with Kona Purdy with New York Life, financial wellness for parents and kids for workshops.
2. SBA credit and personal history and financial wellness.
3. Health, safety and support to help bring awareness of domestic violence in Ewa Beach with programs such as Healthy and Hapai event with Child & Family Services.

Community Outcomes:

1. Economic Development Fair – being planned for Summer 2014.

Christiane also mentioned that the EBCBDO is always in need of volunteers for the programs that they provide. Please visit the EBCBDO's website for more information: [www.EwaBeachCBDO.org](http://www.EwaBeachCBDO.org) or you may contact Christiane at (808) 778-3230.

(Material that was passed out can be found as an attachment. Also you may listen to Christiane's presentation on the attached file.)

After Christiane's presentation, Tesha gave a brief history of the Foundation for the EBCBDO's benefit and the Business Partnership Program. Tesha also discussed the Foundation's Capital Improvement Project (CIP) goals, i.e., sports complex, track. She mentioned the CIP proposal that was presented to the Ewa Neighborhood Board last month. Tesha also touched on our scholarship program and the focus of the Foundation and the school being immersed with the Ewa Beach community to bring more emphasis to our community and whatever amenities we may need.

Tesha thanked Christiane, Vanessa and Kevin for coming to our meeting and for their presentation and extended an invitation to join the Foundation as members. The Foundation brochures were provided to them.

**COMMITTEE REPORTS:**

**MEMBERSHIP:**

The following was reported from the February 20 Membership Committee meeting:

Business Partnership Program:

Tesha discussed the Foundation's Business Partnership program and our partnering with Alumni and their businesses/organizations so that they may make a presentation at our monthly General/Board meetings. Teresa mentioned that it is our goal to have these Alumni businesses/organizations become members of the Foundation so that we can partner and help one another; in turn we would provide a link on our website and Facebook.

New Membership:

As of January 31, there was one (1) new member, Kuuleilani Lankford. To date, we have a total of 101 members.

Foundation shirts:

Teresa resigned herself from being the project coordinator for the Foundation shirts and asked if anyone in the group would volunteer for the task. Tesha discussed the history of the Foundation shirt.

Kurt Fevella volunteered to take over the project and will report at the next meeting.

**ACTION ITEM: Kurt to report the status at the next General/Board meeting.**

Accounting Software/Computer Equipment:

The membership committee decided to forego donations of used computer equipment and will go forward with purchasing a brand new computer with the previously approved budget not to exceed \$500 and accounting software not to exceed \$300.

**SCHOLARSHIP:**

The following was reported from the February 20 Scholarship Committee meeting:

Equipment Donation:

Teresa reported that there were 2 scanners donated by Tami Carlos and Kerry Bise to the school/scholarship department for use in scanning documents as required by our Scholarship Policy & Process.

Flyer Announcement:

Tesha reported that the scholarship flyer was provided to the school for distribution. Nani Gai followed up with Mrs. Fia and confirmed that our scholarship flyer is on the scholarship website but Mrs. Fia is waiting for it to go up onto the school's website calendar. There have been technical issues.

Nani also followed up with Mrs. Fia on the student's responsibility in completing the Foundation's scholarship application. Mrs. Fia was not clear as to what she would need to have the student's follow up on. Tami Carlos to follow up with Mrs. Fia and confirm the requirements.

**ACTION ITEM: Tami to follow up with Mrs. Fia on the student's responsibility and the requirements that need to be followed up on. Transcripts are not part of the requirements.**

Interview Dates:

Nani discussed with Mrs. Fia dates and times for scheduling interviews with the scholarship applicants at the school and confirmed the following:

1. Monday, March 24, 9 to 1 p.m.
2. Wednesday, March 26, closed
3. Friday, March 28, 9 to 1 p.m.
4. Saturday, March 29, closed

Mrs. Fia also confirmed that the students are able to interview during class hours and would need a list of the students in order to have them dismissed from their classes. Mrs. Fia asked for the time frame of each interview. She asked to have the list faxed to 689-1242. Any questions, please call her directly at 687-3015.

**ACTION ITEM: Fax the list of students who will be interviewed, date and time.**

Scoring Sheets:

Teresa went over the scholarship scoring sheets for the interviews and essays, i.e., instructions, criteria, process and guidelines. Teresa mentioned that the scoring sheets are a guideline as to what to look for when the interviewer is rating the applicant. These scoring sheets are the procedures to execute the scholarship as part of the Scholarship Policy & Process.

With the interview process, we will also be conducting interviews via telephone, Skype, and Face Time. The daytime interviews will be conducted at the school and the evening and Saturday interviews will be conducted off site provided we are able to secure a site. The following options were considered for a space to conduct the interviews such as Frelynn Kahalehili's State Farm office: 1) in Ewa Beach; 2) business advantage of having interviews at State Farm office; 3) Frelynn is an Alumni; and 4) ability to have after-hour interview times.

Frelynn was happy to confirm holding the after-hour interviews at her office on Wednesday, March 26 from 5 to 7 p.m. and Saturday, March 29 from 9 a.m. to 2 p.m.

The following are the volunteers for the interview and essay panels:

Essay panel: Nani, Melvon, Tami, and Sugar (back-up).

Interview panel: Roxanne, Tesha, Christiane, and Frelynn

Application Process: Jo Ann and Teresa

Christiane volunteered to participate as an interviewer on the Interview panel for the on-line interviews.

**ACTION ITEM:**

1. Please provide feedback for the scoring sheets, if any, to [scholarships@ichsalumni.org](mailto:scholarships@ichsalumni.org)
2. Please email us if you are interested in participating on the Interview panel scheduled for the above dates and times.

***Note: The scoring sheets are confidential, please do not share this information.***

**SPORTS & FITNESS**

**COMPLEX:**

**Request for CIP Proposal:**

Tesha reported that Tuli Tafai has not been able to schedule a Coaches meeting to discuss the Sports & Fitness complex. Tuli has not been available due to the Basketball team's recent seat into the Championship tournament.

As mentioned above, the proposed Request for CIP for the Sports Complex was submitted to the Ewa Neighborhood Board (ENB) meeting last month in which they voted unanimously in favor of the \$5 million request to be presented to the Legislature.

Shortly after the presentation to the ENB, we received a letter from Senator Wil Espero thanking the Foundation for its hard work and dedication of a proposal for a Sports & Fitness complex, but "unfortunately the deadline for Capital Improvement Funds request is passed." He attached his \$74 million request for the entire 19<sup>th</sup> District with a list of schools and their CIPs, of which the Foundation's CIP was not included.

Tesha recalled that at our August 2013 General/Board meeting Senator Espero committed his support to the Foundation of our \$5 million CIP. Unfortunately, he did not remember his commitment. With this, Tesha will draft a response letter to Senator Espero to thank him for his letter, point out that it did not include our request, and put him on notice that the Foundation, although we relied on his leadership, will take the lead on pursuing this project.

The letter was discussed with Representative McDermott. There was no feedback from Rep. McDermott.

**ACTION ITEM: Draft letter to Senator Espero as discussed above and also present to the next Ewa Neighborhood Board.**

**Ewa Neighborhood Board:**

Tesha reported that Kevin Rathbun, Chair of the Ewa Neighborhood Board, would like to partner with the Foundation in pressing the area legislators and the Governor's representative who show up at the ENB. The ENB together with the Foundation will question them on the status of the

CIPs/priorities and ask “what have they done?” and get the status from them every month on what they have done to work to get the CIP/priority funded. Tesha and Chair Rathbun will keep us posted.

**FUNDRAISING:**

The Alumni/Homecoming event is the next fundraising event and we need to start the budget/planning process.

With future fundraising events in which the Foundation would like to have to build membership and raise funds for scholarships and projects, Tesha strongly stated that we need to build a new fundraising committee, one in which includes a grants portion.

Kurt volunteered to participate on committee.

**OTHER NEW BUSINESS:**

Kurt announced that the Ewa Beach Lion’s Club is sponsoring “Easter Bash at the Park” on Saturday, April 12, 2014 at Ewa Beach Community Park on North Road. Kurt invited the Foundation to have a membership booth.

**ACTION ITEM: The membership committee to discuss at its next meeting details of a membership booth.**

**NEXT MEETING:**

Saturday, March 22, 2014, 8:00 a.m. at JC Executive Offices

**ADJOURNED:**

The meeting adjourned at 9:12 a.m.