



JCHS Alumni & Community Foundation

Minutes of the Saturday, December 13, 2014 Meeting
James Campbell Company Executive Offices

ATTENDANCE:

Board Members:

Tesha Malama
Sugar Alfafara-Pires
Melvon Ahlo-Pinera
Jo Ann Kaneshiro
Kerry Bise
Tami Carlos
Rogan Kahalehili
Nani Gaui
Teresa Gonsalves

Board Members Absent:

Tom Clements-Excused
Alan Kodama-Excused
Mitchell Tynanes-Excused
Roxanne Costa-Excused
Kurt Fevella-Excused
Dale Newcomb-Excused
Leslie Griffin
Liz Santa Ana
Principal Naomi Takamori

RECORDER: Jo Ann Kaneshiro

CALL TO ORDER:

The meeting was called to order at 8:05 a.m.

**INTRODUCTIONS AND
ALMA MATER:**

Introductions were made around the table of those present (see above) and our Alma Mater was recited.

MINUTES:

Meeting Date: None
Motioned for approval:
Seconded:

FINANCIAL REPORT:

Melvon, Treasurer, reported the following as of 12/13/2014:
FHB Checking: \$25,179.07
PayPal Account: \$290.45
Motioned for approval:
Seconded:

NEW BUSINESS:

The purpose of the meeting was to discuss the 2015 budget of the Foundation. The following were discussed:

2015 Budget Planning: % breakdown for budget
Scholarship = 50%
Sports Complex/Projects = 40%
Admin = 1%

Example: \$10 - \$5/\$4/\$1

After detailed discussion of the 2015 major events of the Foundation, Tesha proposed the following amounts for the 2015 budget to be presented at the January meeting for approval:

- Scholarship \$2,000 (\$4,000)
- Golf tournament \$5,000
- Homecoming \$500

Note: The total budget for Scholarship is \$4,000 which includes the Lagaso Scholarship of \$1,000 and the Rogan and Frelynn Kahalehili Scholarship of \$1,000.

ACTION: Golf tournament committee to set up meeting in January 2015.

OFFICER POSITION DESCRIPTION:

Officer/Director Position Descriptions were distributed for review to all Directors and Officers. Tesha motioned for approval of the position descriptions. The Board unanimously approved the positions descriptions of the President, Vice Presidents, Secretary, Treasurer and Directors.

EWA BEACH FIREHOUSE:

Tesha proposed that the Foundation submit inquiry into acquiring the Ewa Beach Fire House (EBFH) for the Foundation's headquarters. The following will need to be addressed:

- We need to look into what steps we would need to take to acquire the FH.
- Who do we send our request to?
- Need to have discussions with our Ewa Beach district representatives, Councilmember Ron Menor and Kimberly Pine, Senator Will Espero, and Rep. Bob McDermott
- Who at the HFD?

ACTION: Tesha to prepare draft letter(s).

REQUEST FOR NON-PROFIT STATUS USE:

As discussed at our November Board/General meeting, in order for outside organizations, i.e., Aloun Farm, to make donations to the Foundation on behalf of an organization, i.e., JCHS sports team, academic organization or band, the following requirements must be met:

- Contributor must be Foundation member
- 1% of proceeds to Foundation for administrative fee

The above to be proposed at the next General/Board meeting for discussion and approval.

OTHER BUSINESS:

Kurt mentioned the upcoming Lion's Club Ewa Beach Parade on Saturday, December 20.

NEXT MEETING:

The next General/Board meeting is on Saturday, January 17, 2015, 8:00 a.m. at JC Executive Offices.

The next Membership and Scholarship Committee meetings are on Thursday, January 8, 5:30 p.m. at Teresa Gonsalves house.

ADJOURNED:

The meeting adjourned at 8:50 a.m.