

JCHS Alumni & Community Foundation

Minutes of the Saturday, September 14, 2013 Meeting  
James Campbell Company Executive Offices

**ATTENDANCE:**

**Board/Officers:**

Tesha Malama, President  
Sugar Alfafara-Pires, Vice President  
Taetuli Tafai, Vice President  
Jo Ann Kaneshiro, Secretary  
Tami Carlos  
Teresa Gonsalves  
Dale Newcomb

**Absent:**

Melvon Ahlo-Pinera, Treasurer  
Kurt Fevella  
Leslie Griffin  
Frances Rivero  
Elizabeth Santa Ana  
Naomi Takamori, Principal

**Guests:**

Representative Bob McDermott

**General Membership:**

Kerry Bise  
Roxanne Costa  
Nani Gai  
Irene Lewellen  
Rocky Tupuola

**RECORDER:** Jo Ann Kaneshiro

**CALL TO ORDER:**

The meeting was called to order at 8:07 a.m.

**INTRODUCTIONS AND ALMA MATER:**

Introductions were made around the room.

The Alma Mater was sung in its entirety by all.

**MINUTES:**

The minutes of the August 17 meeting was approved as written. Tuli Tafai motioned; Nani Gai seconded.

**FINANCIAL REPORT:**

Tesha reported the financial report on behalf of Melvon (absent) as of September 13, 2013, the balance is \$4,800.00 in our bank account; \$950.00 in PayPal. A motion was made to approve and seconded.

**NEW DIRECTORS:**

Tesha re-opened to the membership for additional directors. Mitchell Tynanes, Nani Gai and Roxanne Costa submitted their resumes for review.

A nomination to the Board was made to accept the 3 new directors. A vote was called; Directors Tami Carlos, Sugar Alfafara-Pires, Dale Newcomb, Tuli Tafai, Jo Ann Kaneshiro, Teresa Gonsalves, Tesha Malama and by proxy via Tesha, Melvon Ahlo-Pinera and Leslie Griffin (9) voted in favor. Teresa Gonsalves motioned to accept the 3 new directors; Tuli Tafai seconded.

**ACTION:**

1. Tesha to follow up with the 3 new directors for the signature page of the Bylaws.
2. Tesha to send copy of Bylaws and Articles of Incorporation to new members.

**Discussion:** Director attendance. The Articles of Incorporation states that membership can call for the removal of a Director with X amount of absences. Need to discuss/establish among executive committee policy and procedures of absences – excused and unexcused.

Representative McDermott suggested that we personally call members to remind them of meeting X days before; this could help increase attendance.

**ACTION:**

1. Sugar and Tuli to schedule meeting with Executive Board members to discuss/establish policy and procedures regarding excused/unexcused absences.

**COMMITTEE REPORTS**

**MEMBERSHIP:**

Jo Ann Kaneshiro reported membership as of August 31, 2013 a total of 87 paid members. 3 new members since July 2013 – Ricky Key \$100 Class of 1984; Frelynn Kahalehili \$100 Class of

1983; and Shawna Huddy \$10 Class of ?.

Discussion: At the membership meeting held on September 5, 2013, Nani Gaui suggested Board/General membership uniform shirts for all "formal" Foundation activities, i.e., membership drives, etc.

The membership committee proposes for consideration by the Board/General Membership? to establish uniform shirts, i.e., collard, polo type shirts.

ACTION:

1. Dale Newcomb to check for pricing; report back to Teresa.
2. Teresa to report back to membership committee; follow up to next Board agenda.

**SCHOLARSHIP & SPORTS:**

Scholarship:

Nothing to report.

ACTION:

1. Need to ramp up scholarship committee – Nani, Roxanne, and Tami
2. Need to start discussion with school
3. Need to re-exam process of scholarship program, i.e., details, proposed budgets, etc.

Sports & Fitness Complex:

The Sports Complex committee meeting is set for Saturday, September 21 at 11:00 a.m. at the HDCC office at 1001 Kamokila Boulevard, Kapolei Building (Tesha's office).

ACTION: Preparation for the meeting - Chris Smith sent out questionnaire. Please answer to the best of your ability/knowledge.

**FUNDRAISING:**

Roxanne Tupuola thanked everyone who sold tickets for the Homecoming Cane Knife Classic event.

Roxanne reported that 123 bundles, 22 unbundles, sold which totals 145 shirts which includes Tesha's own personal shirt being printed (Tesha paid \$25 for her bundle even though she is having her own personal shirt printed).

The committee ordered 20 extra t-shirts – 5 Lg, 10 Xlg; and 5 2XLg. These shirts will be sold on a first come, first served basis at t-shirt distribution day and on game day.

Questions from the group were raised in regards to distribution of the bundle package, t-shirts, food and game entry tickets.

Rocky answered that there is a distribution process in place both at t-shirt pick up day on Wednesday, September 18 and on game day, September 27.

Fundraising committee members Leslie Griffin, Melvon Ahlo-Pinera and Vee Delizo will be at t-shirt distribution day. Teresa and Sugar volunteered to do membership drive. Roxanne Costa, Irene Llewellen, Tami Carlos, Dale Newcomb and Nani Gaui also volunteered to help.

For game day, food served will be kalua pig/cabbage and chili rice for 123 people. For entry to the game, a list of the names will be provided to AD Delos Reyes to have at the gate. Teresa to check off names at gate. Need to have ID for entry for proof of name.

We will need volunteers for game day to distribute food. Mona Mata volunteered will plate the food. Roxanne Costa, Irene Llewellen, Tami Carlos, Dale Newcomb and Nani Gaui also volunteered to help.

Tuli raised a question to the group: Why does the Foundation not have their own fundraising booth?

Tesha answered that she had met with AD Delos Reyes and didn't want the Foundation to compete with existing vendors. Tesha also noted that the

Foundation needed to establish its presence and make a foothold at our first event in order to do such things as fundraising as a vendor at the games.

Tuli raised a second question: Would the Foundation be willing to make a donation to help offset the cost of feeding the football players after the games, i.e., \$3.50 per bento, etc.

Tesha answered that we would need to have a discussion at another meeting in conjunction with our general budgeting and planning.

Nani Gaui asked where will the Foundation banners/class banners be hung at the football game?

Tesha answered Foundation banners will be hung on the top bleacher rail on both corners and all class banners will be hung on the fence fronting the VIP Alumni seating section.

Security for the VIP seating section will be provided by KOA Puna.

Tuli mentioned that the football team each year sells parent passes for the football games = 6 games for \$30 each. Discussion should be made next year prior to football season for the Foundation to promote sales to its members for next year's football season.

**PUBLIC RELATIONS:**

Nothing to report.

**POLICY:**

**As discussed above in the New Director section, the Policy Committee/Executive Committee will meet on Thursday, October 4 at 6:30 p.m. at Teresa's house directly following the Membership Committee meeting.**

**NEW BUSINESS:**

**Homecoming Class Activities:**

An email was received by member Tracie Balino requesting the Foundation's help with class float building who had inquired with the Student

Activities Coordinator, Sara Kimura.

Discussion:

Tesha suggested we make contact with the individual class advisors asking them what if anything is needed from the Foundation as far participation.

The following volunteered to contact the class advisors:

Roxanne Costa – Freshman; Tesha – Sophomore,  
Tuli – Junior and Jo Ann – Senior.

Action:

1. Each will report back to the membership as to what will be needed from the Foundation.
2. Rocky will report back to Tracie.

Roxanne Costa raised a question: Will the Foundation be distributing leis for the Seniors after the football game?

Tesha answered that we would need to have a discussion at another meeting in conjunction with our general budgeting and planning.

**NEXT MEETING:**

Saturday, October 19, 2013 at 8:00 a.m.

**ADJOURNED:**

The meeting adjourned at 9:35 a.m.